

TOCO Volunteer Application



825 W. Main St.
Belleville, IL 62220
(618)257-8626



NAME: _____ DATE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____ Birthday: _____

Are you serving for another organization? _____

Availability: (Please check all that apply) (Our shop hours are 10a-4p)

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Interests:

- Backroom: accepting donations, sorting, cleaning, testing & pricing items
- Cashier: assisting customers, running register, helping on the sales floor
- Sales Floor: organizing & cleaning displays, dressing mannequins
- General Cleaning: Sweeping, dusting, taking out the trash, etc
- Specific Area Projects: Craft Area, Kids Room, Book Room, Greeting Cards, etc
- Events or special projects such as TOCO Family Festival, Kids Craft Club

Other Special Skills or experience that will make you an asset to the Toco Family:

Have you ever been convicted of a crime? YES NO _____

Personal Reference: Name: _____ Relationship: _____ Phone: _____

Emergency Contact: Name: _____ Relationship: _____ Phone: _____

Please note and initial the following guidelines:

- Volunteers receive 25% discount on purchases
- When scheduled for a shift, we counts on you to be here. If you are unable to make your shift, please call to inform the manager on duty. A voicemail or email is sufficient.
- All volunteers are required to enter and exit through the front doors.
- All volunteers are required to sign in at the beginning of their shift and out at the end of the shift.
- TOCO does not assume responsibility in the event of an accident or injury. This is an at your own risk position.
- TOCO reserves the right to sever a relationship with a volunteer for any reason,

I certify that my answers are true and complete to the best of my knowledge.

Signature: _____ Date: _____